

ORGANIZATIONAL DEVELOPMENT & TRAINING/HUMAN RESOURCES



PIERCE
COUNTY

TRAINING CALENDAR

January 2012

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26 <u>It's Up to You, Stopping Sexual Harassment</u> 1:00 pm – 4:30 pm Hess Building	27 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building
30	31			

TO REGISTER FOR CLASSES CONTACT: Organizational Development & Training - 798-3659 PCHRTRAINING@co.pierce.wa.us

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February 2012

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7 <u>Gossip & Rumors</u> 2:00 pm – 4:00 pm Hess Building	8	9	10
13	14 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	15 <u>Gender Communication Differences</u> 8:30 am – 10:30 am Hess Building	16	17 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building
20	21	22 <u>Dealing with Change in a Healthy Way</u> 2:30 pm – 4:30 pm Hess Building	23 <u>Generational Differences in the Workplace</u> 8:30 am – 10:30 am Hess Building	24
27	28 <u>Appearance Discrimination in the Workplace</u> 8:30 am – 10:00 am Hess Building	29 NEW! <u>Effective Communication Skills</u> 8:30 am – 12:00 pm Hess Building		

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March 2012

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7 <u>Beyond Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	8	9
12	13 <u>Attitudes Toward Differences</u> 8:30 am – 12:30 pm Hess Building	14	15	16 NEW! <u>Enhancing Customer Service Skills</u> 8:30 am – 12:00 pm Hess Building
19	20	21 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	22 <u>Domestic Violence Policy Overview for Supervisors</u> 8:30 am – 10:00 am Hess Building	23
26	27	28	29 <u>Communicating with People with Disabilities</u> 8:30 am – 10:00 am Hess Building	30 <u>The Color of Prejudice in the Workplace</u> 1:00 pm – 2:30 pm Hess Building

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April 2012

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	<p>10 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building</p>	<p>11</p>	<p>12 <u>The History of Discrimination in America</u> 8:30 am – 10:00 am Hess Building</p>	13
16	<p>17 <u>Conflict Resolution Skills</u> 1:00 pm – 4:30 pm Hess Building</p>	<p>18 <u>Achieving Performance Evaluation Results</u> 8:30 am – 12:30 pm Hess Building</p> <p><u>Setting a Culture of Coaching Leadership</u> 1:30 pm – 4:30 pm Hess Building</p>	19	<p>20 <u>Defusing Hostile Customers</u> 8:30 am – 10:30 am Hess Building</p>
23	24	25	<p>26 <u>It's Up to You, Stopping Sexual Harassment</u> 1:00 pm – 4:30 pm Hess Building</p>	27
29	30			

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May 2012

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building	3 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm ESB	4 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building
7	8 <u>Emotional Intelligence</u> 8:30 am – 4:30 pm Hess Building	9 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building	10	11 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building
14	15	16 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building	17 <u>Linguistic Profiling in the Workplace</u> 8:30 am – 10:00 am Hess Building	18 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building
21	22 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	23 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building	24	25 <u>Leadership and Supervision Part 1 HR Process</u> 8:30 am – 4:30 pm Hess Building
28	29	30	31	

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June 2012

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5 <u>Gender Discrimination in the Workplace</u> 8:30 am – 10:00 am Hess Building	6	7 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	8 <u>Leadership and Supervision Part 2 Pierce County Systems</u> 8:30 am – 4:30 pm Hess Building
11	12 <u>Beyond Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	13	14	15 <u>Leadership and Supervision Part 2 Pierce County Systems</u> 8:30 am – 4:30 pm Hess Building
18	19	20	21 NEW! <u>Effective Communication Skills</u> 1:00 pm – 4:30 pm Hess Building	22 <u>Leadership and Supervision Part 2 Pierce County Systems</u> 8:30 am – 4:30 pm Hess Building
25	26	27 <u>Attitudes Toward Differences</u> 8:30 am – 12:30 pm Hess Building	28 <u>It's Up to You, Stopping Sexual Harassment</u> 1:00 pm – 4:30 pm Hess Building	29

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July 2012

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm ESB	10 NEW! <u>Enhancing Customer Service Skills</u> 1:00 pm – 4:30 pm Hess Building	11	12	13
16	17	18 <u>It's Up to You, Stopping Sexual Harassment</u> 1:00 pm – 4:30 pm Hess Building	19	20
23	24 <u>Age Discrimination in the Workplace</u> 2:30 pm – 4:00 pm Hess Building	25	26	27
30	31			

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TRAINING CALENDAR

August 2011

Mond	Tuesday	Wednesday	Thursday	Friday
		1 <u>Leadership and Supervision Part 2 Pierce County Systems</u> 8:30 am – 4:30 pm Hess Building	2 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm FSR	3 <u>Leadership and Supervision Part 3 Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building
6	7	8 <u>Leadership and Supervision Part 2 Pierce County Systems</u> 8:30 am – 4:30 pm Hess Building	9 <u>Same Gender Sexual Harassment in the Workplace</u> 8:30 am – 10:00 am Hess Building	10 <u>Leadership and Supervision Part 3 Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building
13	14	15 <u>Leadership and Supervision Part 2 Pierce County Systems</u> 8:30 am – 4:30 pm Hess Building	16	17 <u>Leadership and Supervision Part 3 Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building
20	21	22	23 <u>Dealing with Change in a Healthy Way</u> 8:30 am – 10:30 am Hess Building	24 <u>Leadership and Supervision Part 3 Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building
27	28	29	30	31

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TRAINING CALENDAR September 2012

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 <u>Leadership and Supervision Part 3</u> <u>Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building	6 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00	7
10	11 <u>It's Up to You, Stopping Sexual Harassment</u> 1:00 pm – 4:30 pm Hess Building	12 <u>Leadership and Supervision Part 3</u> <u>Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building	13 <u>Attitudes Toward Differences</u> 8:30 am – 12:30 pm	14
17	18 <u>Conflict Resolution Skills</u> 8:30 am – 12:00 pm Hess Building	19 <u>Leadership and Supervision Part 3</u> <u>Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building	20	21 <u>Defusing Hostile Customers</u> 8:30 am – 10:30 am Hess Building
24	25 <u>Racial Profiling in the Workplace</u> 8:30 am – 10:00 am Hess Building	26 <u>Leadership and Supervision Part 3</u> <u>Leadership and Interaction</u> 8:30 am – 4:30 pm Hess Building	27 NEW! <u>Effective Communication Skills</u> 8:30 am - 12:00 pm Hess Building	28

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TRAINING CALENDAR October 2012

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3 <u>Leadership and Supervision Part 4 Process and Change</u> 8:30 am – 4:30 pm Hess Building	4	5 <u>Leadership and Supervision Part 4 Process and Change</u> 8:30 am – 4:30 pm Hess Building
8	9 NEW! <u>Enhancing Customer Service Skills</u> 1:00 pm – 4:30 pm Hess Building	10 <u>Leadership and Supervision Part 4 Process and Change</u> 8:30 am – 4:30 pm Hess Building	11 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	12 <u>Leadership and Supervision Part 4 Process and Change</u> 8:30 am – 4:30 pm Hess Building
15	16 <u>Gay Issues in the Workplace</u> 1:00 pm – 2:30 pm Hess Building	17 <u>Leadership and Supervision Part 4 Process and Change</u> 8:30 am – 4:30 pm Hess Building	18 <u>Gossip and Rumors</u> 2:00 pm – 4:00 pm Hess Building	19 <u>Leadership and Supervision Part 4 Process and Change</u> 8:30 am – 4:30 pm Hess Building
22	23	24	25	26
29	30	31		

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November 2012

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	8 <u>Generational Differences in the Workplace</u> 8:30 am – 10:00 am Hess Building	9
12	13	14 <u>Beyond Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	15	16 <u>The History of Discrimination in America</u> 8:30 am – 10:00 am Hess Building
19	20 <u>It's Up to You, Stopping Sexual Harassment</u> 1:00 pm – 4:30 pm Hess Building	21	22	23
26	27	28 <u>Attitudes Toward Differences</u> 8:30 am – 12:30 pm Hess Building	29	30

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December 2012



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Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm Hess Building	7
10	11	12	13	14
17	18 <u>It's Up to You, Stopping Sexual Harassment</u> 8:30 am – 12:00 pm ESB	19	20 <u>Gender Communication Differences</u> 8:30 am – 10:00 am Hess Building	21
24	25	26	27	28
30	31			

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