

Use this form if you are proposing to enter into a Sub-meter Agreement with Pierce County Sewer Division. More information on sub-metering can be found on Bulletin B21, [Water Sub-metering Program](#).

Complete and submit this form and plans and supplemental information to: <https://pals.piercecountywa.gov/palsonline/#/dashboard>. All documents must be uploaded in PDF format.

The following items must be included with this application:

1. Water sub-metering plan review application (A7)
2. Water system plans stamped by a State of Washington registered Professional Engineer that must include:
 - site location map with water and wastewater lines shown,
 - location of proposed sub-meter and all pertinent water meters,
 - vicinity map, street address, and property owner information
 - diagram of the metering device with calculations on sizing of the sub-meter and expected flows (maximum, minimum and average flows through sub-meter.
3. Proposed sub-meter specifications (including all proposed options and units for readings) and recommendations for installation and maintenance.
4. [Sub-meter agreement \(T1\)](#) signed and notarized. The original document must be submitted to the following address:

Pierce County Annex Planning Lobby Rm. 175
Development Engineering—Sewer Division
2401 South 35th Street, Tacoma WA 98409-7490

The original must be received or the application will not be reviewed.

The plan review fee of \$650.00 must be paid prior to review of plans.

Download Standard Plans and Forms at piercecountywa.gov/sewerformsandplans

If you have further questions concerning the Sub-metering Agreement, please contact Customer Billing Services at (253) 798-4020. For other questions, please contact our office at (253) 798-2737.

A. Property/Project Information

1. Project Name: _____

2. Parcel No(s): _____

3. Site Address(es): _____

| | | | |
|--------|--------------------|------|-----|
| Street | Suite/Tenant Space | City | Zip |
|--------|--------------------|------|-----|

4. Property Owner Name(s): _____

Mailing Address: _____

| | | | |
|--------|--------------------|------|-----|
| Street | Suite/Tenant Space | City | Zip |
|--------|--------------------|------|-----|

Office or Cell Phone: _____ Alternate Number: _____

Email Address: _____

Master Meter Serial Numbers: _____

