



CUSTODIAN 2

Department: Facilities Management
Job Class #: 235100
Pay Range: Maintenance/Trades 05

FLSA: Non-Exempt
Represented: Both

Classification descriptions are intended to present a descriptive list of the range of duties performed by employees in this class and are not intended to reflect all duties performed within the job.

GENERAL FUNCTION

This is responsible custodial and routine maintenance work for the Pierce County Facilities Management Department. An employee in this classification is responsible for performing custodial work, related routine maintenance, and may perform in a lead capacity. Duties may include the assignment and monitoring the work of subordinates; providing guidance and training to employees; and performing custodial work at various facilities. Work is performed according to specific guidelines and standards with considerable independence. Assignments are received orally and in writing from the Custodian Supervisor or administrative superior.

ESSENTIAL JOB FUNCTIONS

May act as lead in the custodial care of Pierce County facilities and relieve the Custodian Supervisor as necessary.

Provides training and guidance to new employees; assigns work and monitors the work of others; performs job site inspection at various facilities.

Performs routine cleaning of floors, walls, windows, fixtures, furniture, and woodwork.

Operates floor sweeping, mopping, vacuuming, buffing, shampooing, extracting, cleaning and dusting equipment.

Replenishes towels, tissues, soaps and other restroom supplies; unstops sinks, toilets and drains; and empties trash containers.

Maintains building security; secures doors and windows after business hours.

Performs related minor repair jobs of a less technical and skilled level ability.

Assists with the supervision of contracted custodial work; ensures standards of quality are being complied with by contractors.

Performs routine inspections on low-pressure boilers and logs in results.

OTHER JOB FUNCTIONS

Performs other related job functions and routine maintenance as assigned.

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KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of a wide variety of cleaning materials, methods, equipment and procedures used in cleaning buildings.

Knowledge of the occupational hazards and safety precautions necessary in general building maintenance work.

Knowledge of and ability to perform a variety of related basic building maintenance repair work including routine inspection on low-pressure boiler.

Ability to plan, organize, and assign routine work details and to instruct and train subordinates in cleaning and related activities.

Ability to carry out oral and written instructions.

Ability to operate various custodial equipment such as, floor scrubbers, buffers, vacuum cleaners, and carpet shampooers and hand tools such as, hammers, pliers, screw drivers, sanders etc.

Ability to work varied shift schedule.

Ability to physically perform the essential job functions and lift up to 50 pound weight.

Ability to meet the travel requirements of the position.

RECRUITING REQUIREMENTS

At least two or more years experience of responsible custodial, building maintenance or related field. Additional education or training in facilities, janitorial, or custodian care will substitute for the recruitment requirements. Possession of, or the ability to obtain, a valid Washington State Driver's license. May be required to pass a Washington State Patrol background investigation. Satisfactory physical condition as determined by a County-approved physical examination may be required. Certain positions in this class may be required to possess or have the ability to obtain licenses required by the state, local, or federal code or regulations including but not limited to Class III Boiler Operations License and State Asbestos Worker Certification. Employees are subject to 24-hour on call availability and must be able to work any shift at any location.

SPECIAL NOTE:

Peak and prolonged physical effort may be required on a regular basis in some positions in this class. Frequent lifting or carrying objects may be required in some positions.