



REGISTERED NURSE CASE MANAGER

Department: Human Services
Job Class #: 364000
Pay Range: Professional 19

FLSA: Non-Exempt
Represented: Yes

Classification descriptions are intended to present a descriptive list of the range of duties performed by employees in this class and are not intended to reflect all duties performed within the job.

GENERAL FUNCTION:

This is a registered nurse position in the Human Services Department, Aging and Disability Resources Division. An employee in this classification provides nursing consultation services and nurse service visits to older and adult disabled clients, collaborates with health care professionals in a clinical team setting, and provides case management services and authorization of in-home care and ancillary services to COPES and Medicaid Personal Care eligible clients. Provides training, monitoring and oversight of home-care providers in the client's home. Work is performed under general supervision and incumbents are expected to exercise initiative and judgment in independently carrying out assignments according to established standards, policies and procedures.

ESSENTIAL FUNCTIONS:

- Provides nursing consultation services and oversight as described in the Pierce County Aging and Disability Resources Nurse Services Plan and Aging and Adult Disability Services Manual.
- Provides nursing and case management services to older and adult disabled clients who are COPES and Medicaid eligible.
- Visits the client and their provider of care and reviews the client's medical/cognitive status and the service summary.
- Assesses the quality of care and the care provider's need for additional training.
- Makes referrals as deemed necessary.
- Completes necessary documentation in a timely manner, including computer entry of comprehensive assessments.
- Observes and trains care providers in delivery of authorized services (training typically occurs in client's home).
- Participates, as assigned, on task forces and committees and in the development and delivery of formal training for providers of personal care services.

OTHER JOB FUNCTIONS:

- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of professional nursing principles and concepts, including legal responsibilities.
- Knowledge of the dynamics of interpersonal relationships, cultural differences with resulting impact on service delivery.
- Knowledge of health promotion, maintenance and nutrition.
- Knowledge of mental and physical growth and development.
- Knowledge of infection control.

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KNOWLEDGE, SKILLS AND ABILITIES: (continued)

- Knowledge of health assessment/evaluation.
- Knowledge of computer applications.
- Ability to evaluate client needs and make referrals as appropriate.
- Ability to train/teach care givers as needed.
- Ability to deal with resistant or abusive clients.
- Ability to work cooperatively with DSHS caseworkers, administrative, other health-related personnel, clients, families, and the community.
- Ability to work independently using organizational/time management techniques.
- Ability to communicate effectively orally and in writing. The bilingual RN must be able to communicate effectively orally and in writing in English and a second language as determined by the needs of the department.
- Ability to effectively coordinate, perform, and complete multiple duties and assignments concurrently and in a timely manner.
- Ability to physically perform the essential job functions.
- Ability to meet the travel requirements of the position.

RECRUITING REQUIREMENTS:

Current, non-restricted license to practice as a RN in the State of Washington and a valid driver's license. Bachelors Degree in Nursing from a NLN accredited institution or RN with a Bachelors of Arts in a Social Services related field required. Community-based nursing experience essential. Must be able to communicate effectively orally and in writing in English. Bilingual speaking applicants are encouraged to apply. Will be required to pass a Washington State Patrol background investigation.

Physical Aspects of Position:

- Required to drive a County or other vehicle to patient homes within the County of Pierce. Driving ranges vary by team area assignment.
- Required to carry equipment such as a laptop computer.
- Position requires data entry of medical notes, observations and assessments.
- Typically visits 2 clients per day and up to 20-plus clients per month.