

RENEWAL APPLICATION FOR PIERCE COUNTY SUPERIOR COURT
TITLE 11 GUARDIAN AD LITEM REGISTRY

This application is for Guardians ad Litem currently serving on the Pierce County Superior Court RCW Title 11 Guardian ad Litem Registry.

THIS IS PUBLIC INFORMATION

This is my renewal application to serve as a Guardian ad Litem in Pierce County, State of Washington as required under RCW Title 11. I hereby certify under the penalty of perjury under the laws of the State of Washington that my renewal application is true and correct. Please check each box where contact information has changed since last year's application was submitted.

Signed in: Seattle (City), Washington on 04/09/2018 (date)

Signature: 

WSBA # and Year admitted to practice law: 19554, 1990

Printed Name: Terri R. Luken

Business Address: P.O. Box 15606

City: Seattle State: WA Zip Code: 98115

E-Mail Address: tlukenlaw@gmail.com

Business Telephone Number: (206) 755-4551 FAX: _____

Bilingual: Yes No If so, in what language(s): _____

Please indicate the date, county and sponsor where you are enrolled for the one day mandatory training (only approved training qualifies): 04/27/2018 King County Bar Association
DATE COUNTY/SPONSOR

Please include the dates and sponsor of the initial two day training that you previously completed:

Training Sponsored by: (Name) King County Bar Association

(Address) 1200 5th Ave., #700, Seattle WA 98101

(County) King (Dates) April 6 and 7, 2017

(Phone) (206) 267-7100

Initially completed the 2-day KCBA training May 15-16, 2008

NOTE: Only this application may be utilized. A checklist is included since late and incomplete applications shall not be accepted for any reason. All questions must be answered in the order in which they are given. Answers that only refer to a resume or vitae are not acceptable although a resume is required and you may attach supporting materials. Please return completed application, resume and any materials by **March 16, 2018 4:30 PM** to:

Pierce County Superior Court Administrator
Room 334, County City Building
930 Tacoma Ave South
Tacoma, WA 98402-2108

THIS PART OF THE APPLICATION IS PUBLIC INFORMATION

A. Please report the first year you served on the RCW 11.88 Guardian ad Litem Registry in **Pierce County**. Please list any years where there was a break in service.

First served in Pierce County 2011; served in 2011, 2012, 2013, 2014, 2017 and 2018. Did not serve in 2015 and 2016 because I was working as a full-time Magistrate in Seattle Municipal Court.

B. Number of appointments you have received as an 11.88.090 Guardian ad Litem and all counties of appointment during the last Registry year, March 17, 2017 to present, if served on any other county Guardian ad Litem Registry:

Appointments in Pierce County:

Appointments in King County:

Appointments in _____ County:

C. Percentage of your total caseload that RCW 11.88 Guardian ad Litem work represents overall:

D. Criminal history, as defined in RCW 9.94A.030: A current (dated on or after January 1, 2018) and completed Washington State Patrol Conviction Criminal History Record must be received by the Court. If not attached, the expected date the Court will have the record: none - watch report attached

E. Have you been named as a defendant or respondent in any case involving allegations of domestic violence or anti-harassment? Yes No

If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case. (Limit of 500 chars, continue on last page of application if needed)

F. Have you been named as a petitioner or witness in any civil or criminal proceedings involving domestic violence or anti-harassment? Yes No

If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case. (Limit of 500 chars, continue on last page of application if needed)

G. Evidence of your knowledge, training, and experience, in the following areas, pursuant to RCW 11.88.090 (3) (b) (I). You must complete in **full** the information requested below, in the space provided, in addition to attaching a required resume or vitae. However, answers that only refer to a resume or vitae are **not** acceptable.

1) The number of times you have been removed for failure to perform duties as Guardian ad Litem. For each removal, give a brief explanation, with the county, case name, cause number. If the removal was within the last year, March 2017-March 2018, attach all relevant documents from the court file along with a copy of the court order. (Limit of 200 chars, continue on last page of application if needed)

none

2) Please list here the current March 2016-March 2017 trainings you have attended, the month/year attended and the materials covered. Your attached resume should indicate a history of all relevant trainings you attended.

(Limit of 200 chars, continue on last page of application if needed)

No trainings March 2016 to 2017. Title 11 GAL training April 6 and 7, 2017 sponsored by King County Bar Association.

I also certify the following:

H. I will successfully complete the Guardian ad Litem training required by the Pierce County Superior Court and under the laws of the State of Washington (only approved training qualifies) under the laws of the State of Washington and immediately submit my Certificate of Attendance.

AGREE DISAGREE

I. My normal hourly rate is \$250. My hourly rate to serve as an 11.88.090 Guardian ad Litem in guardianships is \$200.

J. I am presently not serving, nor have I recently applied to serve, as a Judge or Commissioner pro tempore in Pierce County Superior Court. I understand that I am not permitted to serve in both capacities.

AGREE DISAGREE

K. I have no criminal history or license suspension or revocation.

AGREE DISAGREE

L. I am not the subject of any pending investigation or action by a government agency, professional organization or one that would result in either a criminal conviction or a license revocation or suspension.

AGREE DISAGREE

M. I have read and understand the applicability to me and agree to be bound and governed by the Pierce County Superior Court Administrative Policy #3 for the Title 11 Guardian ad Litem Registry.

AGREE DISAGREE

N. I have read, signed, returned and understand the applicability to me of the Pierce County Superior Court Administrative Policy #4 Title 11 Guardian ad Litem. Code of Conduct and agree to be bound and governed by the Code of Conduct.

AGREE DISAGREE

O. I have completed in full, signed and attached the confidential supplement to this renewal application.

AGREE DISAGREE

If you disagree for **any** above (H-O) please explain in full on a separate page and attach it to your application materials.

P. Please provide full disclosure of the following:

(If you require more space please use the Addendum page of this application and identify the letter and number for the continued text)

1) Any felony convictions or any convictions involving theft, dishonesty, or moral turpitude.

none

2) Suspension or revocation of professional certification or license.

none

3) Pending investigation of action for either 1 or 2 above.

none

I certify that I have thoroughly studied the provisions and requirements of RCW Title 11 and believe I am fully qualified to be appointed as Guardian Ad Litem for Guardianships in Pierce County, Washington.



Signature

Terri R. Luken

Print Name

04/09/2018

Date of signing

Seattle, WA

Place of signing

Please continue to next page.

Policy 4: Pierce County Superior Court RCW 11.88 Guardian Ad Litem Code Of Conduct

All Guardians ad Litem shall fully comply with this Code of Conduct and the requirements of Superior Court GALR.

1. The appointed Guardian ad Litem shall decline the appointment if he/she is not qualified, competent, or able to complete the matter in a timely manner.
2. The Guardian ad Litem shall maintain the ethical principles of his/her own profession in addition to compliance with this Code of Conduct.
3. The Guardian ad Litem shall promptly advise the court of any grounds for disqualification or unavailability to serve.
4. The Guardian ad Litem shall avoid self-dealing or association from which the Guardian ad Litem might directly or indirectly benefit, other than from compensation as a Guardian ad Litem.
5. The Guardian ad Litem shall not guarantee or create the impression that any portion of the investigation will remain confidential, and shall inform all witnesses that the information gathered by the Guardian ad Litem must be reported to the court.
6. All records, including contemporaneously maintained time and expense records, and excluding information that is confidential by law or sealed by court and as further defined by Superior Court Policy, of the Guardian ad Litem shall be made available to the parties and their attorneys for review upon request, without formal discovery request(s) being made. Copies of the records may be made by the parties and their attorneys under circumstances that assure that the file remains complete, organized and intact.
7. Once admitted to the **RCW 11.88** Certified Registry, all Guardians ad Litem shall fully comply with all continuing education requirements established under Pierce County Local Rules and GALR.
8. The Guardian ad Litem shall report to D.S.H.S. and the court, any adult abuse as defined in **RCW 74.34.020(2)**.
9. The Guardian ad Litem shall immediately advise the court if the guardianship case qualifies for a guardian ad litem at public expense. Before significant work is performed or time elapsed the guardian ad litem shall return the case for reassignment.

The undersigned acknowledges receipt of the foregoing, has read the same and GALR, and agrees to be governed by all.

04/09/2018

Date



Signature

[Amended effective June 6, 2016]

Terri R. Luken
P.O. Box 15606
Seattle, Washington 98115
(206) 755-4551
tlukenlaw@gmail.com

Education

University of Washington, Seattle, Washington; Bachelor of Arts in
Political Science, June 1986

University of Washington School of Law, Seattle, Washington;
Juris Doctor, June 1989

Licenses

Washington State Bar Association, licensed to practice law since 1990

Specialized Training

District and Municipal Court Judges Spring Program, June 2015 and June 2016
Judicial College, Washington Administrative Office of the Courts, January 2015
WSBA Judge Pro Tem Training for District and Municipal Courts, September 2012
King County District Court Training for Pro Tem Judges, October 2012
King County Bar Association Title 11 Guardian ad Litem Training, Annually 2008-2014,
and 2017
King County Bar Association Settlement Guardian ad Litem Training, October 2011

Employment

Terri R. Luken, Attorney at Law
P.O. Box 15606
Seattle, WA 98115

February 2017 to present

Sole practitioner focused on guardianships and guardian ad litem service; service as pro
tem judge for courts of limited jurisdiction

Judge Pro Tempore

March 2017 to present

King County District Courts in Auburn, Bellevue,
Burien, Issaquah, Redmond, Regional Justice Center
(Kent), and Seattle; Everett Municipal Court;
Federal Way Municipal Court

Presiding over criminal and civil proceedings in district and municipal courts, including
civil protection order hearings; name change petitions; arraignments; pretrial motions;
sentencings and reviews; jury trials; bench trials; in-custody calendars;

contested/mitigated traffic infractions; and small claims

Magistrate Judge

July 2014 to February 2017

Seattle Municipal Court
600 5th Avenue
P.O. Box 34987
Seattle, WA 98124.

Presided over criminal and civil proceedings, including arraignments; pretrial motions; sentencings and reviews; jury trials; in-custody calendars; and contested/mitigated traffic infractions

The Law Office of Terri R. Luken

July 2010 to July 2014

1700 Seventh Avenue, Suite 2100
Seattle, WA 98101

Sole practitioner focused on wills, trusts, probates, guardianships, TEDRA litigation and alternate dispute resolution, as well as some misdemeanor/gross misdemeanor criminal defense; some child support modification and uncontested divorce

Judge Pro Tempore

December 2012 to July 2014

King County District Courts in Auburn,
Burien, Redmond, Regional Justice Center
(Kent), Renton and Seattle; Kent Municipal Court,
Everett Municipal Court; Federal Way Municipal Court;
Seattle Municipal Court

Presided over criminal and civil proceedings in district and municipal courts, including civil protection orders hearings name change petitions; arraignments; pretrial motions; sentencings and reviews; jury trials; bench trials and contested/mitigated traffic infractions

The Law Office of Mary Anne Vance, P.S.

March 2008 to June 2010

901 5th Ave., Suite 1111
Seattle, WA 98164

Litigation counsel in three-attorney estate planning firm, focused practice on wills, trusts, probates, guardianships, TEDRA litigation and alternate dispute resolution

Office of the King County Prosecuting Attorney

June 1988 to February 2008

W554 King County Courthouse
516 3rd Ave.
Seattle, WA 98104

All aspects of criminal prosecution, to include bench and jury trials, sentencing and review calendars, and in-custody calendars; appellate practice; felony filing supervisor;

over two years civil litigation

CLE Presentations

- Limitations on the Authority of the Guardian – June 2010 (Health Ed)
- Strengthening Your Estate Planning Practice – April 2010 (KCBA)
- Probate Boot Camp – July 2009 (KCBA)
- Guardianship Seminar for Healthcare Professionals – June 2008 (Health Ed)
- *Brady* and Discovery Obligations of Prosecutor – yearly 2001 through 2007
- Domestic Violence Prosecution – 1996
- Presentation of Medical Testimony at Trial – 1993

Published Appellate Cases

- State v. T.E.C., 122 Wn.App. 9, 92 P.3d 263 (2004)
- State v. A.S., 116 Wn. App. 309, 65 P.3d 676 (2003)
- State v. Gonzales, 78 Wn.App. 976, 900 P.2d 564 (1995)
- State v. S.M.H., 76 Wn.App. 550, 887 P.2d 903 (1995)
- State v. Hortman, 76 Wn.App. 454, 886 P.2d 243 (1994)
- State v. Anderson, 72 Wn.App. 453, 864 P.2d 1001 (1994)
- State v. Halstien, 122 Wn.2d 109, 857 P.2d 270 (1993)
- State v. Halstien, 65 Wn.App. 845, 829 P.2d 1145 (1992)
- State v. Austin, 65 Wn.App. 759, 831 P.2d 747 (1992)

Professional and Community Activities

- Member of King County and Tacoma/Pierce County Bar Associations
- Member of Guardianship and Elder Law Section, King County Bar Association
- Hearing Examiner for Washington State Bar Association Lawyer Disciplinary Hearings
- Member of Title 11 Guardianship Registries in King and Pierce Counties
- Former Member of King County Bar Association Judiciary and Litigation Committee
- Former Member of Settlement Guardian ad Litem Registry in King County
- Former Volunteer Reviewer, King County Superior Court (Probates/Guardianship)
- Former Member of WWL Judicial Evaluation Committee
- Former President of Holy Names Academy Parent Board
- Former President of Pacific Northwest Ballet Parents' Association
- Childhaven volunteer/fundraiser
- Washington United for Marriage campaign volunteer

Certificate of Completion

King County Bar Association

Terri Luken

2018 King County
RCW 11.88.090 Guardianship
Guardian ad Litem Training

Re-Certification – via Webcast - April 27, 2018

April 27, 2018, Re-certification: 6.75 CLE Credits: 5.75 Law and Legal and 1.00 Ethics,
Approval #: #106 8806

Morning Session: 3.00 Law and Legal and .75 Ethics CLE Credits

Afternoon Session: 3.00 Law and Legal CLE Credits



Denise Medlock, Senior Continuing Legal Education Manager
King County Bar Association