

DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY

# NATIONAL URBAN SEARCH AND RESCUE RESPONSE SYSTEM

A Component of the National Response Framework  
Emergency Support Function # 9



June 2011

## RESCUE TEAM MANAGER POSITION DESCRIPTION

**FEMA National US&R Response System**  
**Task Force Position Description**  
Rescue Team Manager

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## **FEMA National US&R Response System**

### **Task Force Position Description**

Rescue Team Manager

#### **Position Specific Requirements:**

The Rescue Team Manager is responsible for managing and coordinating all operational functions of the task force. The Rescue Team Manager reports directly to the Task Force Leader.

#### **Description of Duties:**

The Rescue Team Manager is responsible for;

- Assisting in the development and implementation of the Task Force Tactical Action Plan
- Coordinating, managing, and supervising all functional groups involved in rescue activities
- Determining rescue organizational and logistical needs
- Receiving briefings and situation reports and ensuring that all rescue personnel are kept informed of mission objectives and status changes
- Providing situation updates and maintaining records and reports
- Preparing performance evaluations for assigned personnel
- Performing additional tasks or duties as assigned
- Ensuring accountability and maintenance for all issued equipment
- Ensuring accountability of all assigned personnel
- Provide a mission specific Rapid Intervention Plan including personnel & equipment needs

#### **Position Requirements and Criteria:**

Individuals who meet the following requirements and criteria will be eligible to become Rescue Team Managers in the DHS/FEMA National US&R Response System. The intent of these requirements is to select functional managers capable of effectively managing and supervising rescue operations in the urban disaster environment.

## **FEMA National US&R Response System**

### **Task Force Position Description**

Rescue Team Manager

#### **Required Training:**

The Rescue Team Manager shall:

1. Meets all Requirements of DHS FEMA / US&R Rescue Squad Officer
2. Complete ICS-300 in accordance with the National Standard Curriculum Training Development Guidance

#### **Recommended Training:**

The Rescue Team Manager should;

1. Complete ICS-400 in accordance with the National Standard Curriculum Training Development Guidance
2. DHS/FEMA National US&R Response System Disaster Search Planning & Management Course
3. Complete the DHS/FEMA National US&R Response System GPS Operations Level course: (When developed and implemented system wide)
4. Complete the DHS/FEMA National US&R Response System Rescue Officers Course: (When developed and implemented system wide)