

**APPLICATION  
FOR COMMUNITY PLAN AMENDMENT  
TO PIERCE COUNTY COMPREHENSIVE PLAN**

A Community Plan Amendment is a proposed change or revision to the policies of an adopted community plan included in the Pierce County Comprehensive Plan. Changes to land use designation associated with the Community Plan Amendment would also need an Area-Wide Map Amendment.

Applications will not be accepted in the following community plan areas as they are currently under an update process:

- Frederickson Community Plan
- Mid-County Community Plan
- Parkland-Spanaway-Midland Communities Plan
- South Hill Community Plan

Please refer to the [Community Plans update webpage](#).

**NOTE:** An application must be completed for all proposed amendments, whether initiated by the County Council, County Executive, or a city or town with jurisdiction in Pierce County. No application is considered officially initiated until: 1) the Executive forwards the application to the County Council for inclusion in the Council resolution initiating amendments; 2) a city or town forwards the application to the County Council for inclusion in the Council resolution initiating amendments; or 3) the County Council includes the application in the resolution initiating amendments. It is the applicant's responsibility to provide the completed application and to check on the status of the request. If you want a city or town to initiate an amendment, you need to work directly with the city or town. See the handout [Guidelines for Submitting Applications for Amendments to the Pierce County Comprehensive Plan](#) for additional information.

The deadline to submit an application is 4:00 p.m., **July 31, 2020**. Complete all the blanks in this application form. A letter or report in lieu of this application will not be accepted. However, reports, photos or other materials may be submitted to support your application.

**A \$3,000.00 fee for each Comprehensive Plan amendment is required. Whether a request to initiate an amendment is made to the County Executive or County Council, a non-refundable submittal fee of \$500.00 is required at time of application. If the Council approves to initiate the amendment, the remaining \$2,500.00 fee shall be required within ten (10) working days after the amendment is initiated by the County Council. If an applicant fails to pay the required fee, staff will be unable to proceed with the review of an application(s), and this will result in the expiration and cancellation of an application(s).**

For additional information, contact Pierce County Planning and Public Works, Long Range Planning Division, by phone at (253) 798-3736 or by email at [Jessica.Nappi@piercecountywa.gov](mailto:Jessica.Nappi@piercecountywa.gov).

Applicant:
Address:
City/State/Zip Code:
Phone: (    )
E-mail Address:

Agent:
Address:
City/State/Zip Code:
Phone: (    )
E-mail Address:

Community Plan proposed to be amended (check one):

- Upper Nisqually Valley
- Graham
- Alderton – McMillin
- Browns Point – Dash Point
- Key Peninsula
- Anderson and Ketron Islands
- Gig Harbor Peninsula Community Plan

**DESCRIPTION OF AMENDMENT:**

1. General description of proposal:

2. Will the proposed amendment require a corresponding amendment to the Comprehensive Plan to ensure consistency?

3. Write text as it currently appears in the community plan (include element and policy citation):

4. Write proposed amendment (if new, indicate the proposed location by specifying the document, page number, and location on the page):

5. Why is the community plan amendment needed and being proposed?

Attach additional sheets if necessary.